

Canyon Creek Board of Directors Meeting Minutes
Tuesday, May 18, 2020, at 6:30 p.m.
Zoom Meeting

- I. Call to Order – The meeting was called to order at 6:33 p.m. by Brett Funderburg
- II. Roll Call – All Board Members Present
- III. Establishment of Quorum
 - A. Determination of Quorum – Board Members present: Brett Funderburg, Russel Jakala, Mark Weaver, Randy Lawson, Dave Marshall, Robert Canik, and Vikram Shah

Present from Spectrum Association Management: Denise Johnston
- IV. Approval of Prior Meeting Minutes from January 2020 – The January 2020 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and Brett Funderburg asked that one change be made to the minutes to note that David Galyean was recommended by the ARC Committee for a position on the Committee. Dave Marshall made a motion to approve the minutes with changes, the motion was seconded by Brett Funderburg, the vote was unanimous, and the motion carried.
- V. Financial Review/Treasurer’s Report
 - A. Denise Johnston reviewed the financials. All accounts are in good standing
 - I. Brett Funderburg asked that any additional landscape work outside the scope of the contracted maintenance be billed to the GL code for the additional maintenance. Denise Johnston will make that adjustment.
- VI. New Business
 - A. Canyon Creek Pool Opening
 - I. The Board is working on putting everything in place for opening at 25% capacity.
 - II. The pool will remain closed until the proper practices can be put in place
 - B. Community Center Security Enhancements & Repairs – Discussed by Mark Weaver
 - I. Tennis Court “Open Gate Alarm” – Completed
 - II. North Parking Lot Camera and Driveway Camera Project – In process
 - III. South Parking Lot Light & Dumpster Camera Project – In process
 - IV. Outstanding
 - I. Lower tennis court timer switch needs to be replaced
 - II. Ethernet patch box needs rebuild
 - III. Need ground wire pulled to lower tennis court GFCI outlet
 - C. Sidewalk improvements – deferred for now.

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- D. Violations – Due to COVID-19, the Board had eased off on some of the violation enforcement. As things are opening up, the Board would like to get back to normal enforcement.

VII. Old Business – Discussed at January Meeting

- A. 2020 Landscape Proposal
- B. Tennis Court Drainage Proposal
- C. Approval of Resolution for ARC Approval
- D. Gutter Discussion
- E. ARC Appointment – David Galyean
- F. 2020 Annual Meeting Date

VIII. Committee Reports

- A. ARC – Reviewed by Dave Marshall
 - I. The year to date activity summary was presented and is attached to the minutes
- B. Traffic & Pedestrian Safety – Randy Lawson Reviewed
 - I. The HOA has been awarded funds from the Quarter Cent Fund with District 6. The City of Austin will disburse the funds and implement the timing of that.
 - I. The improvements that will be funded are addition of DSDDs (radar speed limit signs) on Chestnut Ridge and improving visibility on Ember Glen
 - II. Plaza Volente traffic will be right in /right out only on 620.
 - III. Woodland Greens, which is a smaller development, has been approved for a full access driveway.
- C. Government Outreach – Randy Lawson Reviewed
 - I. The license agreement for the South Boulder Lane entrance is in process. Randy will send the application to the Board to review once it is complete.
 - II. The improvements for the 620/Anderson Mill intersection are delayed indefinitely. The funds were reverted to I-35 construction by TxDot.

IX. Homeowner Open Forum

- A. A Homeowner asked who has access to the security camera feed. Mark Weaver answered that a select few Board Members, the security company and the police when needed. The video is not stored.

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- B. A Homeowner asked the Board to consider opening the pool for lap swimmers.

All Committee Members and Homeowners excused

- XI. Executive Session – The below reports were presented to the Board
 - A. Homeowner Aging Report
 - B. Legal
 - C. Review Homeowner Violations Report
 - D. Resales
- XII. Next Board Meeting - The next Board Meeting will be Monday, July 13, 2020. This will most likely be a Zoom Meeting
- XIII. Adjournment – The Meeting was adjourned at 8:08 p.m.