

Canyon Creek Homeowners' Association
Regular Meeting of the Board of Directors
Monday, August 3, 2020, at 6:30 p.m.
Zoom Meeting
Meeting Minutes

- I. Call to Order – The meeting was called to order at 6:30 by Brett Funderburg
- II. Roll Call – All Board Members Present
- III. Establishment of Quorum
 - a. Board Members present: Brett Funderburg, Russel Jakala, Mark Weaver, Dave Marshall, Randy Lawson, and Robert Canik
 - b. Present from Spectrum Association Management: Denise Johnston
- IV. Approval of Meeting Minutes – March 2020, May 2020
 - a. The March 2020 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and Brett Funderburg made a motion to approve the minutes as written. The motion was seconded by Randy Lawson, the vote was unanimous, and the motion carried.
 - b. The May 2020 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and Brett Funderburg made a motion to approve the minutes as written. The motion was seconded by Randy Lawson, the vote was unanimous, and the motion carried.
 - c. Brett Funderburg asked about the July 2020 Meeting Minutes, as those will need to be approved. Denise Johnston stated that they were prepared but had not been presented to the Board prior to the meeting. The July 2020 Meeting Minutes will be reviewed for approval at the September 2020 Board Meeting.
- V. Financial Review/Treasurer's Report
 - a. Denise Johnston reviewed the financials. All accounts are in good standing
 - b. Brett Funderburg made a motion to reallocate the Greenbelt budget to Trails to repair the bridges. The matter was tabled pending the bids from the vendor.
 - c. Mark Weaver asked if there were any expenses that were higher than expected. Denise Johnston stated that the only item that was an unexpected, unbudgeted expense was the drainage repair at the tennis courts, however, overall, the Association is still running slightly under budget for the year.
 - d. The Board asked why the budget for the reserve expenses was not showing. Denise Johnston explained that the reserve expense items are not reflected on the financials, however, the budget amounts are kept on a separate spreadsheet for the Association that Brett Funderburg has as well. This allows

tracking of the expense to budget status. The only thing that will show on the Financials are the expenses.

VI. New Business

- a. Boulder Lane Fence – Pending Bid
 - i. Denise Johnston explained that the vendor has not been able to find the blocks that are currently in use, and she has asked that they find something similar.
 - ii. Brett Funderburg asked that Denise reach out to Concretex for a bid as well.
- b. Basketball Court Fence – Pending Bid
 - i. This bid is still pending.
- c. Trail Bridges – Pending Bid
 - i. Robert Canik to meet with the vendor on August 4, 2020. The bid should be completed withing a week or so from the site walk.
- d. Pool Operations
 - i. Dave Marshall presented the current status of the pool and stated that the guard contract would run through Labor Day. The recommendation to the Board by Dave and Denise Johnston is to leave the pool open for the current hours through the end of October as previously planned. The Board agreed.
- e. Pool Plaster and Deck – Pending Additional Bids – RFP Published
 - i. Denise Johnston and Brett Funderburg presented the plan to have the pool plaster replaced and the deck resurfaced in 2021.

VII. Old Business

- a. Canyon Creek Pool Opening – This is complete.
- b. Community Center Security Enhancements & Repairs
 - i. Mark Weaver presented. The security camera enhancements at the pool and parking lot are complete with high resolution cameras for the safety and security of the Membership.

VIII. Committee Reports

- a. ACC
 - i. Dave Marshall presented. There has been a total of 45 applications year to date for 2020. This is a great increase from past years. The current turnaround time for an application is 3 days.
- b. Traffic & Pedestrian Safety
 - i. Randy Lawson presented. The Association is currently waiting on the City of Austin on the specific amounts of funding that will be distributed for the addition of the DSDD speed limit signs and the intersection improvement at the school.
 - ii. Serge Zirojevic asked when the traffic patrols from the off-duty

Constable would resume. Randy let him know that the patrols are ongoing however, the Constable is not allowed to make traffic stops at this time due to COVID.

- c. Government Outreach
 - i. Randy Lawson presented.
 - 1. He was informed that TxDot plans to file condemnation rights on part of the property owned by Plaza Volente which will change their plans for some of their property for the apartments.
 - 2. There is a contract for a smaller apartment complex near the golf course that is proceeding.
 - 3. The license agreement with the city for the south Boulder Lane entrance is in process. The City has reached out requesting verification that the Association will be responsible for the current landscaping. This was expected.
 - 4. The Association will need to consider what the long-term scope of the area will be.
 - a. Denise Johnston to set up a meeting with Yellowstone and Randy to review and discuss.

IX. Homeowner Open Forum

- a. A Homeowner had a question about plans for the roads. The Board let them know that there is some work that has already begun.
- b. There were multiple questions about a homeless person that is staying in Trailhead Park. The Board let the Homeowners know that the Park is owned by the City of Austin, and for the Homeowner to reach out to their elected officials. In addition, if they see any illegal activity, to please call 911.
- c. A Homeowner asked if a logo could be placed at the south Boulder Lane entrance under the license agreement. The Board stated that no signage would be allowed, but the logo could possibly be approved if located within a raised flower bed or landscaping.

X. Executive Session

- a. The Board voted to send two Homeowners to the attorney for collections.

XI. Adjournment – Mark Weaver made a motion to adjourn the Meeting at 8:20 p.m., the motion was seconded by Dave Marshall, the vote was unanimous, and the motion carried.