

Canyon Creek Homeowners' Association
Regular Meeting of the Board of Directors
Monday, September 14, at 6:30 p.m.
Zoom Meeting
Meeting Minutes

- I. Call to Order – The meeting was called to order at 6:31 by Brett Funderburg
- II. Roll Call – All Board Members Present
- III. Establishment of Quorum
 - a. Board Members present: Brett Funderburg, Russel Jakala, Mark Weaver, Dave Marshall, Randy Lawson, and Robert Canik
 - b. Present from Spectrum Association Management: Denise Johnston
- IV. Approval of Meeting Minutes – July 2020, August 2020
 - a. The July 2020 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and Dave Marshall made a motion to approve the minutes with a change to add the date to the header of the Minutes. The motion was seconded by Brett Funderburg, the vote was unanimous, and the motion carried.
 - b. The August 2020 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and Dave Marshall made a motion to approve the minutes as written. The motion was seconded by Brett Funderburg, the vote was unanimous, and the motion carried.
- V. Financial Review/Treasurer’s Report
 - a. Denise Johnston reviewed the financials. All accounts are in good standing
 - i. Brett Funderburg asked about the status of the 2019 Audit. Denise Johnston stated that it is still delayed, and she is hoping to have the first documents in October.
 - ii. The Board would like to publish an RFP for the pool service contract for 2021. Denise Johnston will submit the RFP.
- VI. New Business
 - a. 2021 Budget
 - i. Brett Funderburg reviewed the budget line by line and reviewed one final time with the Board and Denise Johnston. There were minor changes made to include adding the one-time membership fee to join 2222 CONA (Coalition of Neighborhood Associations)
 - ii. Randy Lawson made a motion to approve the 2021 Budget with an 8.678% increase to \$526.00 per home for a total Assessment Income for

2021 of \$679,592.00. The Motion was seconded by Robert Canik, the vote was unanimous, and the motion carried.

VII. Old Business

- a. Boulder Lane Fence – Pending Bid
 - i. Denise Johnston has found a vendor that makes the panels and should have a bid in the next few weeks.
- b. Basketball Court Fence – Pending Bid
 - i. This bid is still pending.
- c. Trail Bridges – The bid to repair the trail bridge was approved.
- d. Pool Operations
 - i. The pool is currently open for swim at your own risk.
- e. Pool Plaster and Deck – Pending Additional Bids – RFP Published

VIII. Committee Reports

- a. ACC
 - i. Dave Marshall presented. There has been a total of 67 applications year to date for 2020, with only 3 remaining to be processed. This is a great increase from past years. The current turnaround time for an application is 3 days.
- b. Traffic & Pedestrian Safety
 - i. Randy Lawson presented.
 1. The DSDD on Boulder lane tracked three vehicles on March 5, 2020 with the following speeds: 71-75 mph, 91-95 mph, and 96-99 mph.
 2. There has been a significant reduction in traffic on Boulder since Mid-March due to the Stay Home Orders. The reduction has been 35-40% through July 20th.
 3. The data shows that 85% of drivers on Boulder Lane are traveling at 40 mph or less.
 4. Ryan Sullivan, of the Committee, will be conducting a data analysis for behavior changes now that the Committee has the data.
 5. The City of Austin will be reducing the speed limits on most residential streets to 25 mph. This should begin to be implemented the beginning of 2021, however, due to the size, Boulder Lane will probably not be affected.
- c. Government Outreach
 - i. Randy Lawson presented.
 1. The Quarter Cent Program for District 6 has awarded funding for two projects for Canyon Creek. The DSDDs on Chestnut Ridge should be completed by the end of the year as will the intersection improvement of large white painting around the curbs at Ember Glen and Boulder Lane.

2. There is a contract for a smaller apartment complex near the golf course that is proceeding.
3. The license agreement with the city for the south Boulder Lane entrance is in process. The City has reached out requesting verification that the Association will be responsible for the current landscaping. This was expected.

IX. Homeowner Open Forum

- a. A Homeowner addressed the Board with a neighbor complaint.
- b. A Homeowner had a question about the Firewise program for the HOA, as they have an area they would like to see addressed. The Board asked the Homeowner to reach out to the Board and to Denise Johnston with their area of concern so it can be addressed.
- c. A Homeowner asked if a logo could be placed at the south Boulder Lane entrance under the license agreement. The Board stated that no signage would be allowed, but the logo could possibly be approved if located within a raised flower bed or landscaping.

X. Executive Session

- a. The Board voted to send one Homeowner to the attorney for collections.
- b. The Board approved to move forward with foreclosure proceedings for one Homeowner.
- c. The Board asked Denise to let their Site Manager know they would like to see stricter enforcement on yards as well as sidewalk clearance issues.

XI. Adjournment – Mark Weaver made a motion to adjourn the Meeting at 8:16 p.m., the motion was seconded by Randy Lawson the vote was unanimous, and the motion carried.