

Canyon Creek Homeowners' Association  
Regular Meeting of the Board of Directors  
Monday, November 9, at 6:30 p.m.  
Zoom Meeting  
Meeting Minutes

- I. Call to Order – The meeting was called to order at 6:30 by Brett Funderburg
- II. Roll Call – All Board Members Present
- III. Establishment of Quorum
  - a. Board Members present: Brett Funderburg, Russel Jakala, Mark Weaver, Dave Marshall, Randy Lawson, and Robert Canik
  - b. Present from Spectrum Association Management: Denise Johnston
- IV. Approval of Meeting Minutes – September 2020
  - a. The September 2020 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and Mark Weaver made a motion to approve the minutes, the motion was seconded by Dave Marshall, the vote was unanimous, and the motion carried.
- V. Financial Review/Treasurer's Report
  - a. Denise Johnston reviewed the financials. All accounts are in good standing
    - i. Brett Funderburg asked about the status of the 2019 Audit. Denise Johnston reviewed an updated email received from the CPA and stated that he would be working on the audit on Wednesday and would be able to pass on a detailed list of transactions and things he may need to look further into. This is standard practice, and no irregularities have been found.
- VI. New Business
  - a. South Median Entrance Improvements – Tabled pending additional bids. The license agreement is still pending.
  - b. Neighborhood Median Improvements – The improvements are to begin in 2021 under the new budget. Russ Jakala will be in charge of approving the scope of work and designs.
  - c. Dumpster Enclosure – Mark Weaver made a motion to approve UnRuh Services to complete the work, the motion was seconded by Brett Funderburg, the vote was unanimous, and the motion carried. Denise Johnston to have UnRuh Services contact Mark prior to starting on the project to review expectations for the enclosure and the gate.
  - d. Tree Trimming – The tree trimming was approved through email vote with Doleva Elite Tree.

e. Pool Plaster/Deck/Tile/Coping – Brett Funderburg made a motion to approve the bid from H&H Tile and Plaster, the motion was seconded by Dave Marshall, the vote was unanimous, and the motion carried. Denise Johnston to award the contract and get tile and plaster samples for the Board to review.

f. Fence Repair – Basketball/Tennis Courts – Brett Funderburg made a motion to approve the bid from Empire Fence, the motion was seconded by Randy Lawson, the vote was unanimous, and the motion carried.

g. Playground Improvements – Mark Weaver made a motion to approve the bid from UnRuh Services, the motion was seconded by Randy Lawson, the vote was unanimous, and the motion carried.

h. Boulder Lane Fence Repair – Mark Weaver made a motion to approve the bid from ConcreTex, the motion was seconded by Russ Jakala, the vote was unanimous, and the motion carried. The Board asked Denise Johnston to verify the pricing prior to finalizing the approval.

## VII. Old Business

- a. 2021 Budget – The 2021 Budget was approved at the September Board Meeting

## VIII. Committee Reports

### a. ACC

#### i. Dave Marshall presented.

1. The ARC has submitted the Design Guidelines for filing with the County. Denise Johnston has submitted the filing and will let the Board know once it is complete.
2. The ARC is currently working on guidelines for Lending Libraries, and Horizontal Fencing. These items are in the infancy stages of discussion.
3. The violation reports were reviewed, and trash can violations were high. It was noted that trash has been running later than normal. Denise Johnston asked the Board to notify her or Kevin Dover, Site Manager, when that happens so they will be aware.

### b. Traffic & Pedestrian Safety

#### i. Randy Lawson presented.

1. Serge Zirojevic to work on graphing the data retrieved from the DSDD for review.
2. Sgt. De Leon, Travis County Constable, will no longer be providing traffic patrols. Deputy Alzuna, Travis County Constable, will take over the patrols moving forward.

### c. Government Outreach

#### i. Randy Lawson presented.

1. The Quarter Cent Program for District 6 has awarded funding for two projects for Canyon Creek. The DSDDs on Chestnut Ridge should be completed in December. The curb extension

at Boulder and Ember Glen should be completed in November.

2. Plaza Volente – The conceptual site plan is being sent to the City and Randy Lawson has requested a copy to be sent to him as well.

IX. Homeowner Open Forum

- a. There were no Homeowner comments

X. Executive Session

- a. The Board voted to deny a waiver of fees for a Homeowner that is at the attorney for collections.
- b. The Board voted to offer a settlement to a Homeowner that is at the attorney for collections, waiving some fines for violations that have since been corrected.
- c. The Board would like to get quotes for a drone survey of the greenbelt.
- d. The next Board Meeting will be January 11, 2021, via Zoom.
- e. The Annual Meeting will be March 8, 2021. Location TBD.

- XI. Adjournment – Mark Weaver made a motion to adjourn the Meeting at 8:26 p.m., the motion was seconded by Robert Canik, the vote was unanimous, and the motion carried.