

Canyon Creek Homeowners Association

c/o Goodwin Management, Inc.
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Date: January 24, 2018
Location: Church at Canyon Creek

Board Meeting Minutes

1. Special Presentation

- a. Nia Henry, Wildfire Division, Austin Fire Department, presented the FireWise program with Linda Haynie, Nate Kaspier, Joe Limon, and Frank Reilly, Southwest Range & Wildlife
- b. They discussed the wildfire risk in Canyon Creek and introduced the FireWise Community Program.
- c. Material and additional details from the presentation are available online at <http://www.canyoncreek.net/firewise/>

2. Call to Order

The meeting was called to order by Chris Burke at 20:41. A quorum was established by the board members in attendance: Chris Burke, Brett Funderburg, Tim Miller, Mark Weaver, Jetti Nasrallah, Cheng Wooster and Russ Jakala. Celeste Schulz and Daniel Smith were also in attendance.

3. Approval of November Board Meeting Minutes

Review and approval of Minutes from the Nov. 13, 2017 regular Board Meeting. *The motion passed unanimously.*

4. Member Communications

- Open Forum – no questions presented.

5. Committee Reports

- a. Architectural Review Committee
 - 2017 – 65 Projects Submitted
 - 17 approved with conditions
 - Average response time is 18 days
 - 5 declined projects
 - ARC Members try to visit property in person to review and approve the project
 - Case opened for change made without prior approval; continuing to discuss with Board & homeowner.
- b. Park 27 Committee – Randy Lawson opened discussion
 - Shopping Center/Service Business along 620
 - Site plan filed 2017; contemplated 3 driveways along 620 and petitioned for a stoplight at Vista Pointe intersection.
 - Proposed Setbacks are grandfathered
- c. Amenities Committee –

- Nothing to report
 - d. Landscape Committee –
 - Boulder Parkway: Mulch issues and bare areas are under review.
 - e. Greenbelt Committee
 - Projects to clear out wildfire hazards will continue as the weather warms up.
 - Looking for volunteers and assistance for trimming and moving debris.
 - f. Resident Officer's Committee
 - \$979 Fine Income – motion passed to allocate to the General Fund
 - g. Other Committee Business
 - Nothing to Report.
6. Manager's Report – Celeste Schulz
- a. The 2017 financials were presented.
 - b. The 2018 YTD Financials was presented.
 - c. The 2017 Violations Report was presented
 - d. The 2018 YTD Violations Report was presented
7. Old Business
- a. Amenity Center Project Update – Mark Weaver
 - Mark presented an update on the amenity center project
 - Construction Documents are complete; Project is out for bid
 - Discussed revising the 2018 Budget
 - Motion for deferral of Construction Funds to the 2018 budget. *Motion passed unanimously.*
8. New Business
- a. Discuss/Action regarding Firewise Program
 - b. Discuss/Action regarding increase in limits to Association's Umbrella Insurance Policy
 - Increase policy to \$10 Million
 - c. Discuss/Action regarding online proxy voting for the Annual Meeting
 - Celeste will review proxy options with VoteHOANow.com
 - d. Board approved scope of work for 2015 and 2017 Annual Audits
 - e. Discuss/Action regarding Association Compliance Processes
 - f. Discuss/Action regarding drafting the new Association Holiday Decoration policy for
 - g. The Board discussed their availability for the 2018 meeting schedule

Mark Weaver moved to adjourn the meeting. There being no further business, the meeting adjourned at 21:40pm.