

**Canyon Creek Homeowners' Association**

Regular Meeting of the Board of Directors

Monday, January 17, 2022

6:30 PM

Via Zoom

**Minutes**

**1. Call to Order**

The meeting was called to order at 6:30 p.m.

**2. Establishment of Quorum**

The board members present constituted quorum: Brett Funderburg, Mark Weaver, Dave Marshall, Randy Lawson, Robert Canik, Russ Jakala, and Poornima Siddapur.

**3. Open Forum**

No discussion.

**4. Approval of Meeting Minutes – November 2021**

A motion was made by Mark Weaver to approve the meeting minutes from November's meeting. The motion was seconded by Randy Lawson. The motion carried unanimously, and the minutes were approved.

**5. Financial Review/Treasurer's Report**

**a. Operating Financial Review**

Elizabeth provided a brief overview of the December financials. The financial packet is pending some updates. Once the packet is published and finalized, it will be circulated to the board as well as posted to the homeowner website.

**6. Committee Reports**

**A. ARC**

Dave Marshall provided an update on ARC. Average response time is 6 days which is a very good turnaround. Brett discussed potentially having an ARC fee when homeowner's submit ARC requests and then if the project is complete and is within approved stipulations/compliance the deposit is there refunded. If the homeowner retroactively submits their request, the deposit would be non-refundable.

**B. Social**

Poornima was hoping to get a 5K and some activities like an egg hunt, etc. going in March, however due to the spike in COVID she is unsure how to approach future events. She is hoping to schedule something in late April/early May. Brett discussed potentially doing an end of school year event if cases decrease close to that timeframe.

### **C. TAPS**

Randy provided an update on TAPS. There is a draft newsletter that will be coming out soon once approved by the committee. The committee is changing the name to Traffic and Safety committee. There is new data on the DSDD radar units on Chestnut Ridge. This should all be ready this week if not early next week.

## **7. New Business**

### **A. Violations Summary**

Dave provided an update on the Violations Summary for the community. There was an uptick in violations. Many of the violations are for weeds, property maintenance (fencing, etc.), grass. The one item that is driving this number up is trash can violations. Dave expressed Kevin does a great job with site management.

Brett asked if Kevin could assist with narrowing down some properties that are in good shape for Yard of the Month. This will be a monthly event.

## **8. Old Business**

### **A. Landscape Update**

Russ expressed there are some projects pending and he's waiting on some feedback, designs, etc. from Urban Dirt.

South Median is still pending bids for solar lighting. The board has made the decision to proceed with the rendering with Urban Dirt. Randy will begin submitting documentation to the city.

## **9. Executive Session**

The board unanimously approved 209 notices and escalation to the attorney upon expiration of the 209 notice for 3 owing accounts.

## **10. Adjournment**

With no further business to discuss, the meeting was adjourned at 7:28 p.m.