

Canyon Creek Homeowners Association

Place: Church at Canyon Creek

Date: Thursday, March 30, 2017

9001 Ranch Road 620 N

Austin, Tx 78726

Board Meeting Minutes

Board Members:

Chris Burke, Mark Weaver, Jetti Nasrallah, Cheng Wooster, Tim Miller, Russ Jakala, Brett Funderberg

1. Call to Order

- Meeting called to order at 7:04 pm
- Members present: Chris Burke, Mark Weaver, Cheng Wooster, Tim Miller, Russ Jakala, Brett Funderberg (Jetti Nasrallah not present)

2. Review of Last Board Meeting Minutes – 10/25/16

- Motion to approve as presented: approved

3. Committee Reports:

- Architectural Committee– John Connors Introduced Lori Fisher and Dave Marshall and provided an update on ARC statistics and discussed the upcoming summertime season.
 - i. Architectural Approval requests can be made online, site visits done for more involved requests
 - ii. ARC Reports available on ARC Manager
 - iii. ARC information to be posted on HOA website – in the future consider posting approval statistics.
- Amenities –Chris Burke provided the update for Amenities
 - i. Pool Season – Opens Saturday, April 1, 2017
 - ii. Lifeguards weekends only, full time lifeguards once school is out. Extra lifeguards must be at pool for parties, paid for by pool reservations.
 - iii. New umbrella was installed over baby pool.
 - iv. New clock installed.
 - v. Upcoming pressure wash after pollen season
 - vi. Basketball Courts in good condition. No gate key any longer due to cost of replacing locks.
 - vii. Tennis courts: nets will be changed by Chris soon.
 - viii. Volleyball court has retaining wall so sand won't wash out
 - ix. Trail Head Park –Report any issues to 311. Not maintained by HOA.
 - x. Brett Funderberg discussed Austin Parks Foundation's Adopt-a –Park program.
- Landscape Committee
 - i. Brett Funderberg provided update regarding the Boulder Lane License Agreement. Explained the process and financial options related to consolidating the four license agreements currently in place. Pros and cons of consolidation were discussed, including irrigation challenges, maintenance, xeriscaping, and monuments in that area. Board will discuss at a later date.
 - ii. AT&T Landscaping Damage – Mark Weaver provided update.
 1. Trees on Boulder replanted.
 2. No resolution on graffiti, though Mark Weaver made some recommendations for cleaning and covering the graffiti.

3. Water meter that was not being monitored or billed to anyone was leaking. New meter is in place and repairs are in process by city. Meter belongs now to Parks & Rec.

- Resident Officer's Committee will be Cheng Wooster, Russ Jakala, Chris Burke, and Brett Funderberg.
- No Greenbelt Committee report given.

4. Manager's Report provided by Brett Funderberg.

5. New Business:

- Fine Policy Discussion – New fine policy to be reviewed and open to feedback from residents. Motion was made and approved by Board to ask for feedback at next meeting.
- Enforcement of Rules – Street Parking
 - i. Discussion of HOA attorney statement v/s another attorney contacted by Brett Funderberg, will be writing a legal opinion regarding street parking enforcement. Will need more discussion before adopting new policies.
 - ii. Possible violations for street parking in future.
 - iii. Boat & trailer parked on Boulder – possible solutions.
 - iv. Landscaping – email Goodwin Management to report landscaping violations
- Insurance – Budgeted v/s actual – Brett Funderberg got new quotes with differing deductibles. Insurance policy limits need review & future discussion.
- Management fees – Brett Funderberg wants to look into cost of management fees.
- Mailbox damage – it was determined to be a criminal act by someone trying to break into the mailbox with a stolen car.
- Website update
- Upcoming Events – Cheng Wooster
 - i. April 8th: Easter Egg Hunt
 - ii. April 22nd: Earth Day
 - iii. Fall Festival and Winter Christmas = no decisions made on dates
 - iv. Need an Event Policy in place
- Clarification on Board Member Roles:
 - i. Chris Burke - President
 - ii. Russ Jakala – VP
 - iii. Brett Funderburg – Treasurer
 - iv. Cheng Wooster – Secretary
 - v. Mark Weaver, Jetti Nasrallah and Tim Miller are voting members of the Board

6. 2017 Meeting Schedule: Next meeting not scheduled.

7. Adjournment: Meeting adjourned at 8:55 pm