

Canyon Creek Board of Directors Meeting Minutes  
Bethany United Methodist Church  
Room D 206/207  
10010 Anderson Mill Road, Austin, TX 78750  
January 13, 2020

- I. Call to Order – The meeting was called to order at 7:10 p.m. by Brett Funderburg
  - A. Determination of Quorum – Board Members present: Brett Funderburg, Russel Jakala, Mark Weaver, Randy Lawson, Cheng Wooster, and Jettie Nasrallah which constituted a quorum. Dave Marshall was absent  
  
Present from Spectrum Association Management: Denise Johnston
  - B. Reminder of Code of Conduct for attending BoD meeting – Board President, Brett Funderburg reminded those in attendance of the Code of Conduct during the open Board Meeting.
- II. Homeowner Open Forum (Limit 2 min / person)
  - A. Jenny Forgey introduced herself as a candidate for State Representative
- III. Approval of Prior Meeting Minutes from November 18, 2019 – The November 2019 Meeting Minutes were provided to the Board of Directors. The minutes were reviewed, and no changes were noted. Brett Funderburg made a motion to approve the minutes as written, the motion was seconded by Randy Lawson, the vote was five (5) in favor of passing the motion, with Russ Jakala abstaining from the vote as he had not reviewed the minutes. The motion carried.
- IV. Review of Financials – Draft Copy – Denise Johnston reviewed the financials and explained that the final, approved draft would be available after the 15<sup>th</sup> of the month. There were minor changes that needed to be made to the GL codes that some expenses were charged to. All accounts are in good standing.
- V. Old Business – Discussed at November Meeting
  - A. Tennis Court Resurfacing and Drainage – Russ Jakala and Brett Funderburg reviewed. The Board would like to meet with the landscaper again and perform an additional walk through. This is to be scheduled by Russ prior to the 19<sup>th</sup> if possible.
  - B. 2020 Landscape Proposal – The median landscape enhancement proposal was approved by the ARC with a minor change to eliminate the Bur Oak trees and add a different type of tree to be determined at a later date.
  - C. Town Hall Topics for 2020
    - I. Wildfire Evacuation Drill – To be scheduled in February
    - II. Land Development Code Revisions – This Town Hall occurred immediately preceding this Board Meeting.
    - III. District 6 Mobility Improvements – Randy Lawson to schedule.
  - D. Pool Entry Landscape – Approved and complete.

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VI. New Business

- A. 2020 Landscape Proposal – This has been approved and is to begin this month.
- B. Tennis Court Drainage Proposal – This is tabled until after the additional walkthrough.
- C. Approval of Resolution for ARC Approval – Brett Funderburg discussed the need to make the requirements for ARC Approval uniform for all HOA controlled property. Brett made a motion to approve the resolution as written, the motion was seconded by Russ Jakala, the vote was unanimous, and the motion carried. Denise will have the resolution filed with the County.
- D. Gutter Discussion – This was tabled until references can be verified.
- E. ARC Appointment – David Galyean – David Galyean introduced himself and thanked the Board for their professional service. Brett made a motion to appoint David Galyean to the ARC Committee, the motion was seconded by Mark Weaver, the vote was unanimous, and the motion carried.
- F. 2020 Annual Meeting Date – The Board would like Denise Johnston to reach out to the Church and check if March 9, 2020 is available. Cheng Wooster spoke to the Members present about the two open seats for this year’s election and asked for the Members to consider running for the Board. Denise Johnston alerted the Membership that a call for candidates would be sent via eBlast in the coming weeks.

VII. Committee Reports

- A. Traffic and Pedestrian Safety
  - I. Randy Lawson discussed the sidewalk evaluation and repair that was completed by the City of Austin. The Board asked Denise Johnston to request a bid from UnRuh Services for a permanent repair to the noted areas.
  - II. Randy Lawson informed the Board that the patrols by the off duty constable have been increased beginning this year.
  - III. Randy Lawson discussed the Mobility Funds available through District 6 that the Association has applied for. The decision on the award should be made public in the first quarter of 2020. The funds requested would be used for sidewalk repair and radar speed limit sign additions.
- B. ARC – There was no new business to report
- C. Social – There was no new business to report at this time.

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**All Committee Members and Homeowners excused**

- XI. Executive Session
  - A. Homeowner Aging Report – The Board voted to send 6 Homeowners to the attorney for unpaid assessments.
  - B. Legal – Denise Johnston reviewed the legal status report from the HOA’s attorney
  - C. Review Homeowner Violations Report
  - D. Resales
- XII. Next Board Meeting - The next Board Meeting will be held immediately following the Annual Meeting. The date is to be determined
- XIII. Adjourn – Brett Funderburg made a motion to adjourn, the motion was seconded by Randy Lawson, the vote was unanimous, and the motion carried. The meeting was adjourned at 8:10 p.m.